



12 February 2025

Dear Parents/Caregivers,

I hope this letter finds you well. I am writing to emphasise the importance of teacher wellbeing and respecting our teachers and their families during their non-working hours.

As the principal of Dominican School, I want to ensure that our teachers are able to balance their personal lives with their professional responsibilities. This means teachers will only respond to emails within their working hours of 8am - 5.30pm. Outside of school hours, teachers need time to unwind, spend time with their loved ones, and recharge for the next day of teaching your children.

Additionally, please understand that teachers may take up to 48 hours to respond to any non-urgent communication due to their busy schedules in the classroom. They are dedicated to providing the best education for your children and may not always be able to respond immediately to non-urgent matters.

By respecting our teachers' boundaries and giving them the time and space they need outside of school hours, we can ensure that they are able to focus on their important work of educating our students. Thank you for your understanding and support in this matter.

If you have any concerns or questions, please feel free to reach out to me directly. Let's work in partnership to create a positive and respectful environment for all.

Sincerely,

**Angela Scodella**  
Principal